

West Texas A&M University
Advising Services
Degree Checklist
2024-2025

NAME: _____ **WT ID:** _____ **DATE:** _____

Health Sciences – Healthcare Administration Option
College of Nursing and Health Sciences
OM 402 651-3500

CORE CURRICULUM COURSES: 42 HOURS		HRS	
Communication (Core 10)			
ENGL 1301 Intro. to Academic Writing & Argumentation OR ENGL 1311 Writing About Ideas	3		
COMM 1315, 1318, or 1321	3		
Mathematics (Core 20)			
MATH 1314*, 1316*, 1324*, 1325*, 1332*/**, 1342*/**, 1350*/**, 2412*, or 2413* (2412 & 2413: fourth hr. moves to Core 90)	3		
Life and Physical Sciences (Core 30)			
Take two courses from:			
ANSC 1319; BIOL 1406 or 1308, 1407* or 1309*, 1411, 1413; CHEM 1305* or 1411*, 1412*; ENVR 1407*; GEOL 1301 or 1403, 1302, 1404; PHYS 1401*, 1402*, 1311, 1312, 1371, 2425*, 2426*; PSES 1301, 1307 - BIOL 1406, 1407, 1411, 1413; CHEM 1411, 1412; ENVR 1407; GEOL 1403, 1404; PHYS 1401, 1402, 2425, 2426: 4 th hr. moves to Core 90	6		
Language, Philosophy and Culture (Core 40)			
ANTH 2351, ENGL 2321*, 2326*, 2331*, 2341*, 2343*; HIST 2311, 2323, 2372; MCOM 1307; PHIL 1301, 2374; SPAN 2311*, 2312*/**, 2313*, 2315*, or 2371 Choose 1	3		
Creative Arts (Core 50)			
ARTS 1301, 1303, 1304; DANC 2303; MUSI 1306, 1307 (for music majors), 1310; or THRE 1310 Choose 1	3		
American History (Core 60)			
HIST 1301, 1302, 2301, 2381, 2382 Choose 2	6		
Government/Political Science (Core 70)			
POSC 2305 and 2306	6		
Social and Behavioral Sciences (Core 80)			
AGBE 2317*; COMM 2377; CRIJ 1301; ECON 2301, 2302; GEOG 1302; PSYC 2301; SOCI 1301 Choose 1	3		
Component Area Option (Core 90)			
Take six hours from:			
AGRI 2300; BUSI 1301, 1304; CIDM 1105, CIDM 1301 or 1315; CS 1301; ECON 2331; EDUC 1300; ENGL 1101, 1102, 1302*, 1312*, 2311*; IDS 1071 (1-3 hours); MUSI 1053 (1-2 hours); PHIL 2303; SES 1120;	6		
Also, extra 4 th -hour credits from Core 20 and Core 30 (MATH, BIOL, CHEM, ENVR, GEOL, PHYS)			
HEALTH SCIENCES – HEALTHCARE ADMINISTRATION OPTION MAJOR REQUIREMENTS: 48 HOURS			
A grade of “C” or better must be earned in all courses required for major. A maximum of 24 hours from the following subjects may be counted towards the degree: ACCT, BUSI, CIDM, ECON, FIN, MGT, and MKT.			
HEALTH SCIENCES CORE: 24 HOURS			
BUSI 3312 Business Law (prerequisite for BUSI 4370)	3		
BUSI 4370**** Legal Aspects of Health Care	3		
HSCI 3301* Introduction to Epidemiology	3		
MGT 3330 Principles of Management	3		
NURS 2330* Health Promotion	3		
NURS 3301 Medical Terminology for Healthcare Providers	3		
NURS 3304* Elem. Biostatistics in Health Care Research OR MATH 1342* Elementary Statistical Methods	3		
PHIL 3375 Medical Ethics	3		

Bachelor of Arts Degree
BA.HSCI.HCA (730)

HEALTH SCIENCES – HEALTHCARE ADMINISTRATION OPTION: 24 HOURS		HRS	
Select 24 hours from the following courses.			
NOTE: A maximum of 15 hours may be counted from ACCT, BUSI, CIDM, ECON, MGT, and MKT (12 if ECON 2301 or 2302 is taken for University core).			
ACCT 2301 Principles of Financial Accounting ACCT 2302* Principles of Managerial Accounting BUSI 4330* Employment Law BUSI 4333 Cross-Cultural Issues in Business Communication BUSI 4350 Current Issues in Management Communication COMM 3360 Health Communication ECON 2301 Principles of Macroeconomics ECON 2302 Principles of Microeconomics ECON 4370***** Economics of Health Care MCOM 3350 Public Relations and Publicity MGT 3335* Organizational Behavior MGT 4311* Business Ethics and Society MGT 4330 Critical Issues in Human Resources Management MGT 4333* Diversity and Cross Cultural Management MGT 4336 Leadership Development MGT 4337* Leadership and Teamwork MGT 4360* Recruitment and Selection MGT 4365* Training and Development MGT 4370* Health Care Management MGT 4380 Conflict Resolution and Negotiation MKT 3340 Principles of Marketing POSC 4351 Nonprofit Administration and Management POSC 4352 Administrative Management POSC 4353 Public Administration POSC 4354 Public Personnel Administration POSC 4355 Public Financial Administration POSC 4356* Principles of Emergency Management POSC 4359* Organizational Theory in the Public Sector PSYC 2315 Human Behavior and Personal Adjustment SES 3345 Stress Management SES 3350 Contemporary Leadership SOCI 4311 Sociology of the Family SOCI 4315* World Populations SOCI/SOCW 4320 Loss and Grief SOCI 4321 Sociology of Race and Ethnicity SOCI 4322* Class Inequality SOCI 4325 Sociology of Gender SOCI 4345 Health-Care Policy and Planning SOCI 4346 Health, Society and Illness SOCW 3301 Social Welfare: Structure and Process SOCW 4321 Practice Methods with Diverse Populations	24		
BACHELOR OF ARTS REQUIREMENTS: 9 HOURS			
Six hours of foreign language.	6		
Three hours chosen from art, communication studies, dance, English, history, media communications, modern languages, music, philosophy, religion, and theatre.	3		
ELECTIVES: 21 HOURS ♦			
	21		
MINIMUM HOURS REQUIRED TO COMPLETE DEGREE	120		

- * Indicates prerequisites—see catalog for more information.
- ** While MATH 1332, 1342 and 1350 will fulfill core math requirements, they will NOT prepare students for higher-level math courses such as Plane Trigonometry (MATH 1316) or Pre-Calculus (MATH 2412).
- *** Or an equivalent course (second year, second semester) in a foreign language.
- **** BUSI 3312 and junior standing are prerequisites.
- ***** ECON 2301 and ECON 2302 are prerequisites.

NOTE: This is NOT a degree plan. All undergraduate students must request an official degree plan from their academic dean’s office by the time they have completed 30 credit hours.

WTAMU ADVISING SERVICES – 2024-2025 Curriculum Guide

**Major: Health Sciences –
Healthcare Administration Option, B.A.**

**Major Code: 730
BA.HSCI.HCA**

Year 1: Fall		Year 1: Spring	
CORE 10 (Communication) – ENGL 1301 or 1311 ¹	3	CORE 10 (Communication) – COMM 1315, 1318 or 1321 ¹	3
CORE 20 (Mathematics) – See checklist for options ¹	3	CORE 30 (Life & Phys. Sci.) – See checklist for options ¹ ; 4th hour lab goes to Core 90 or will need 1 hour Core 90	3-4
CORE 30 (Life & Phys. Sci.) – See checklist for options ¹ ; 4th hour lab goes to Core 90 or will need 1 hour Core 90	3-4	CORE 50 (Creative Arts) – See checklist for options ¹	3
CORE 40 (Lang., Phil. & Culture) – See checklist for options ¹	3	CORE 90 (Comp. Area Opt.) – See checklist for options ¹	3
CORE 90 (Comp. Area Opt.) – See checklist for options ¹ – IDS 1071 or SES 1120 recommended	1-3	NURS 2330 Health Promotion	3
Total:	13-16	Total:	15-16
Year 2: Fall		Year 2: Spring	
CORE 60 (American History) – See checklist for options ¹	3	CORE 60 (American History) – See checklist for options ¹	3
CORE 80 (Soc. & Behav. Sci.) – See checklist for options ¹	3	B.A. Requirement – See checklist for options	3
B.A. Requirement – See checklist for options	3	MGT 3330 Principles of Management	3
HSCI Elective (1 st of 8)	3	NURS 3304 Elem. Biostat. or MATH 1342 Elem. Stat. Meth.	3
HSCI Elective (2 nd of 8)	3	HSCI Elective (3 rd of 8)	3
Total:	15	Total:	15
Year 3: Fall		Year 3: Spring	
CORE 70 (Govt./Pol. Sci.) – POSC 2305 ¹	3	CORE 70 (Govt./Pol. Sci.) – POSC 2306 ¹	3
B.A. Requirement – See checklist for options	3	B.A. Requirement – See checklist for options	3
HSCI 3301 Introduction to Epidemiology	3	NURS 3301 Medical Terminology for Healthcare Providers	3
PHIL 3375 Medical Ethics	3	HSCI Elective (5 th of 8)	3
HSCI Elective (4 th of 8)	3	HSCI Elective (6 th of 8)	3
Total:	15	Total:	15
Year 4: Fall		Year 4: Spring	
BUSI 3312 Business Law	3	BUSI 4370 Legal Aspects of Health Care	3
HSCI Elective (7 th of 8)	3	General Elective	3
HSCI Elective (8 th of 8)	3	General Elective	3
General Elective	3	General Elective	3
General Elective	3	General Elective (to total 120 hours)	3
Total:	15	Total:	15

¹ CORE: There is no set order in which core courses must be taken (see degree checklist).

Prerequisites/Important Sequences/Other Degree Notes: We strongly encourage HCA students to earn a Management Minor. This minor is very beneficial in the job market as well as for reducing the number of leveling courses if the student gains admission to an MBA/MBA HCA Program.

Identified Marketable Skills	Top Three Local Employers or Industries/Professional Programs/Possible Career Opportunities
The Healthcare Administration Option prepares students for various entry-level positions in healthcare administration. An MBA/MBA HCA is required for positions in higher levels of healthcare administration.	Amarillo Hospitals / Healthcare Clinics Area Hospitals / Healthcare Clinics WTAMU College of Business

Additional notes:

- The core curriculum must total exactly 42 hours; excess hours must be moved to the major as an elective or a major requirement and stay within the 120-hour requirement or approved total submitted to the Coordinating Board for degree requirements. Some majors specify particular courses to meet core curriculum requirements when options are available.
- At least 36 hours of advanced work (3000- or 4000-level courses) for which tuition is paid must be earned at WTAMU. A maximum of six semester hours in religion (RELI) and six semester hours in physical education (PHED) courses can count toward a baccalaureate degree.

DISCLAIMER: This curriculum guide should be used in conjunction with the corresponding degree checklist for general planning purposes only. The degree checklist (later a student's official degree plan) should be referred to as the comprehensive list of all courses required for the degree. An official degree plan is required after completing 30 hours. Students should always seek the advice of their academic adviser before scheduling classes.